CBPL - Client-Based Payment List

This screen displays a list of all client-based payments with the most recent payment being at the top of the list. A worker may also search for payments by entering criteria such as provider number, status, payment number, date range or CAPS ID. Central Office uses this screen to release payments. Any payment highlighted in pink has been put on HOLD by Central Office. Payments highlighted in yellow indicate that the payment is from the client's trust account. Payments in turquoise indicate the payment is DPHHS and payments in blue indicate the payment is DOC.

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CAFSCBPL                   CLIENT-BASED PAYMENT LIST        02/26/2007    15:39
USER ID : CS4566                                                  PAGE NO:    9
                                STATUS PAYMENT/
                 PROVIDER NO   CD   INVOICE #  FROM DATE   TO DATE     CAPS ID
STARTING VALUES:         000                                          00001003

TO SELECT, ENTER C=COPY,I=INQUIRE,M=MODIFY,R=RELEASE,U=UNRELEASE OR H=HOLD
   PAYMENT/ STATUS
SEL INVOICE   CD  CLIENT NAME      DATE     PROVIDER NO PROVIDER NAME     AMOUNT
 _  000001097 P LAST NAME, FIRS 03/31/2000 0001003 001 YOUTH FOSTER        455.10
 _  000001122 P LAST NAME, FIRS 03/24/2000 0001012 001 SWAN VALLEY      12,100.00
 _  000001081 P LAST NAME, FIRS 02/29/2000 0001003 001 YOUTH FOSTER        421.79
 _  000001065 P LAST NAME, FIRS 02/29/2000 0001003 001 YOUTH FOSTER        352.06
 _  000001040 U LAST NAME, FIRS 01/31/2000 0001003 001 YOUTH FOSTER        376.34
 _  000001050 A LAST NAME, FIRS 01/13/2000 0001003 001 YOUTH FOSTER        230.66
 _  000001023 P LAST NAME, FIRS 12/31/1999 0001003 001 YOUTH FOSTER        376.34
 _  000001016 P LAST NAME, FIRS 11/29/1999 0001003 001 YOUTH FOSTER        364.20
 _  000001019 P LAST NAME, FIRS 11/29/1999 0001003 001 YOUTH FOSTER         32.00



PINK=PAYMENT ON HOLD, BLUE=DOC, YELLOW=TRUST ACCOUNT PAYMENT, VIEW ON TAED.

                                                                    PATH:
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Field Descriptions (F12) indicates code lookup is available.

PAGE NO
This field will display the current page number. The next page can be displayed by pressing F8. The previous page can be displayed by pressing F7.

PROVIDER NO (F12)
In this field, the worker can manually enter a provider number or select a provider through PROS (Provider Search) and PROL (Provider List). When a number is entered, CBPL will list all payments that have been created for this provider.

STATUS CD (F12)
When a status is entered, CBPL will list all payments that currently have that status.

SEL
Enter “C” if you want to create a duplicate invoice (Central Office only), “I” if you want to inquire on a payment, “M” if you want to modify a payment, “R” if you want to release a payment (Central Office only), “U” if you want to unreleased a payment (Central Office only) or “H” if you want to place a payment on hold (Central Office only).

PAYMENT/INVOICE #
When a payment/invoice number is entered, CBPL will list only that payment.

FROM DATE
When a date is entered, CBPL will list all payments that were created from the entered date until current date.

TO DATE
When a date is entered, CBPL will list all payments that were created from the beginning of CAPS until the entered date.

CAPS ID (F12)
In this field, the worker can manually enter a CAPS ID or select a CAPS ID through PERS (Person Search) and PERL (Person List). When a number is entered, CBPL will list all payments that have been created for this client. *Client security applies – if the worker entering the CAPS ID does not have access to the client, they will not be able to view payment history for that client.*

PAYMENT/INVOICE
This field will display the payment/invoice number for the payment.

STATUS CD
This field will display the current status code for the payment.

CLIENT NAME
This field will display the name of the client that is associated to the payment.

DATE
This field will display the date the payment was created.

PROVIDER NO
This field will display the payment receiving provider number that is associated to the payment.

PROVIDER NAME
This field will display the payment receiving provider name that is associated to the payment.

AMOUNT
This field will display the total amount of the payment.

Additional Information

Multiple fields can be entered at the same time in the STARTING VALUES search criteria fields at the top of the screen.